

**CITY OF CHULA VISTA
MINUTES**

HOUSING ADVISORY COMMISSION (SPECIAL) MEETING

**THURSDAY, MAY 8, 2008
5:00 P.M.**

**CITY HALL BY CLERK'S OFFICE
CONFERENCE ROOM #C103**

CALL TO ORDER/ROLL CALL – 5:00 p.m.

PRESENT: Steve Zasqueta, Dina Chavez, Gregory Alabado, Armida Martin Del Campo, Mark Minas, Earl Jentz

ABSENT: Margie Reese (excused)
Aurora Cudal (excused)

STAFF: Stacey Kurz, Senior Project Coordinator
Jose Dorado, Project Coordinator II

1. STREAMLINING BOARDS & COMMISSIONS

Staff Kurz provided an overview of the direction from the City Manager's to review the duties and budgetary expenses of each commission and make recommendations to streamline. Staff Kurz provided a synopsis of administrative expenses related to running of the Housing Advisory Commission (HAC) related to noticing and coordination of members. She further provided a synopsis of the recommendation made by the Mobilehome Rent Review Commission (MHRRC) to move to a quarterly meeting schedule with at least one joint meeting with the HAC. The MHRRC had little interest in merging with another commission due to their specialized duty to hear rent review cases.

Member Chavez indicated that she was surprised that the MHRRC was not more interested in merging, however agreed that joint meetings would be useful and suggested the HAC move to a bi-monthly meeting schedule.

Chair Zasqueta indicated that he respected the specialized duties of the MHRRC and would concur with their decisions. He agreed merging for larger issues relating to mobilehome communities would be useful for both commissions.

Member Jentz concurred with the bi-monthly meeting schedule.

Member Minas indicated that if the mobilehome community is happy with the rent review process at the City, he would not desire to change that process, but would like to see at least one joint meeting during the year.

Member Martin Del Campo asked if there was opportunity for the HAC to merge with another commission, since there will be a number of vacant seats with pending resignations over the next few months. Staff Kurz indicated that the City Manager's office will be reviewing all recommendations and providing City Council with a comprehensive streamlining package for Boards & Commissions. She further indicated that she was not aware of another commission at that time other than the MHRRC that provided opportunities to merge and reduce staffing costs.

Member Minas made a motion to recommend the HAC meet on a bi-monthly schedule beginning in July with as-needed meetings at the discretion of staff. He further motioned that the HAC and MHRRC should meet jointly one to two times per year. Member Chavez seconds the motion. All other members agreed unanimously.

2. STAFF REPORTS

Staff Kurz provided a brief overview on current projects that the Housing Department is working on.

- Flamingo Trailer Park – Staff is currently reviewing the Relocation Impact Report for the park. The proposed development went to the Redevelopment Advisory Committee (RAC) for a first review on May 1 and was well received.
- Eastlake III Affordable Housing Obligation – The City Council approved the Affordable Housing Agreement as presented to the HAC in April.
- Aurora Cudal provided an email indicating her intention to resign from the Commission.

3. MEMBER'S COMMENTS

- Chair Zasueta indicated that he would be resigning from the Commission at the end of June due to military commitments over the next year.

4. ORAL COMMUNICATIONS

None.

- ## **5. ADJOURNMENT**
- Member Alabado made a motion to cancel the regularly scheduled meeting of May 28, 2008. Member Chavez seconds the motion. Meeting was adjourned at 6:00 p.m. To the next meeting of June 25, 2008 at 3:30 p.m.

Recorder, Stacey Kurz